

LINN CHRISTIAN EDUCATION ASSOCIATION
Isaac Newton Christian Academy
Board Meeting Minutes – Tuesday, March 20, 2018 – 6:00 PM

Present: Josh Davis, Shawn Graham, Tim Stout, Paul Pestel, Jason Besler, Dean Ridder, Mike LeMieux, Jennifer Richmond, Lance McDonald, Adam Sadler

Absent: Kathrynne Oates, Nick Clinkinbeard

Devotion

Jennifer shared a devotional from Dr. Charles Stanley's *InTouch.org* based on 1 Peter 5:5-7 and Luke 14:7-11 reflecting on God's way of humility and receiving humility's reward as we seek the Lord and His greatness. Shawn will prepare the devotional for next month.

Opening Prayer

Paul opened the meeting with prayer.

Secretary's Report

Jennifer presented the secretary's report from the February 20th Board meeting. Paul made a motion to accept the minutes as presented. Jason seconded the motion. Motion passed.

Head of School Report

Dean circulated his report, which included:

- Proposed 2018-2019 school calendar presented for approval - calendar has an August 23, 2018 start date with the last day of school being May 30, 2019. In general, the calendar school breaks align with Cedar Rapids, College Community, and Linn-Mar's school calendars. Jennifer motioned that the proposed calendar as modified from discussion be accepted. Lance seconded the motion. Motion passed.
- Update on staff evaluation process.
- Board professional development: Dean shared an article, "Connecting Values to Resources" by Jake Becker, for recommended reading by all board members.
- Board Policy Review
 - Athletic Handbook, 7.08.02 – No change.
 - Political Candidates, 8.06 – No change.
 - Parent Volunteerism, 8.14.03 – No change.

Development Director Report

Our March 6th banquet with Ryan Dobson raised over \$62,000 (including matching funds once those are processed and received) after expenses. Our sponsors made a big difference this year, as well as potential matching funds. Fundraising has begun for our STO allotment this year, which is \$123,115. On the enrollment end, we have 194 current or new students enrolled so far for next year. We have around 45 current students not re-enrolled yet (including 8th graders not moving onto high school here) with whom we are in contact. We have several dozen new student applications or inquiries we are working on.

Treasurer Report

Lance shared the financial reports for July - Feb. 2018 Actual Expense vs. Budget and July - Feb. 2018 Profit & Loss Previous Year Comparison; GAP is trending well.

Lance provided an updated analysis of the 2017 US Consumer Price Index information for the midwest region. The board discussed salary increases for the upcoming year. The recommendation was for a 1% increase and then each teacher gets an additional 1% increase for an additional year of experience, for a total of 2%. Shawn made a motion to approve the recommendation. Tim seconded the motion. Motion passed.

Unfinished Business

Sports Advisory Committee Update - Shawn shared that the committee is working through some details on addressing unplanned expenses, which will help clarify the athletics budget for next year.

Annual Meeting Planning - Jennifer shared the latest draft of the absentee ballot request form. The board discussed some engagement ideas to encourage member attendance at the LCEA annual meeting, which is set for 6:30 p.m. in the Activity Center. Specific details on the agenda and ballot will be finalized at the April board meeting for communication to the membership.

Teacher Placement Committee Activity & Plan - Dean indicated that the top candidate for Secondary Math Teacher will respond to his pending offer by the end of the week. The Teacher Placement Committee had approved selection of Daniel Walker as a candidate to receive an offer, and the Board affirmed the appointment of candidate Mr. Walker, as the 2018-2019 Secondary Math Teacher, by email on February 28, 2018.

STEM Committee Update - Dean has been reviewing purchase orders for the Science lab requests. Josh summarized the remaining work in process, which will involve researching STEM lab equipment needs and working with teachers on appropriate connection ties to the science, technology and math curriculum. An initial survey was sent to teachers to collect their ideas on STEM.

Nominating Committee Update - Josh provided an update on a former board member who is prayerfully considering an Emeritus Counsel appointment to the board.

Banquet - The board discussed a quick review of the banquet event.

Newton's Pies - Jennifer provided a brief update on remaining inventory to sell in order to get the chest freezer emptied. 2018 Newton's Pies Committee planning is not complete - board discussed some new ideas to help get the word out for multiple areas of lead volunteer needs on several sub-committees. Mike and Shawn will help lead the Setup and Sanitation stages before production.

Facilities - Josh mentioned that a Facilities Committee meeting is planned for next week to work on the Concessions and Commons area project plans.

New Business

None.

Important Dates, Future Board Meetings (6:00 – 8:00 pm unless noted otherwise)

- April 17th, May 1st (LCEA Annual Meeting @ 6:30 p.m.), May 15th

Prayer List

- Math teacher candidate offer decision
- Board members' personal requests

Adjournment and Prayer

Meeting adjourned and closed with group prayer at 8:15 pm.

Respectfully Submitted,
Jennifer Richmond