

**LINN CHRISTIAN EDUCATION ASSOCIATION**  
**Isaac Newton Christian Academy**  
Board Meeting Minutes – Tuesday, May 15, 2018 – 6:00 PM

Present: Jason Besler, Nick Clinkinbeard, Josh Davis, Shawn Graham, Mike LeMieux, Lance McDonald, Kathryn Oates, Krupa Premkumar, Jennifer Richmond, Dean Ridder, Adam Sadler, Tim Stout  
Absent: Paul Pestel

### **Opening Remarks and Prayer**

Josh welcomed new board member Krupa Premkumar. Mike opened the meeting with prayer.

### **Devotion**

Jason shared a devotional based on 1 Corinthians 15:1-19 with apologetics perspectives from Dr. William Lane Craig reminding that us we have a confidence in God's truth based on evidence and faith with intellectual basis.

### **Secretary's Report**

Jennifer presented the secretary's report from the April 17th Board meeting. Nick made a motion to accept the minutes as modified. Adam seconded the motion. Motion passed.

### **Head of School Report**

Dean shared his report, which included:

- 8th grade promotion closing ceremony changes. Mr Casey is helping oversee the transition changes in preparation for the first high school graduating class (Class of 2020).
- Direct deposit of employee checks for salaried employees.
- Iowa Assessments Results for 3rd - 10th grades- scores continue to be very strong. Every grade is testing above grade level in every area. Most grades are testing at least two grade levels above in every area. Tenth graders scored in the 99th percentile nationally and ninth graders in the 91st percentile nationally on the complete composite.
- Board professional development article as recommended reading by all board members: "Core Principles of School Sustainability" by Todd Clingman.
- Board Policy Review
  - Absence Due to Family Issue-Student, 7.02.02 – No change.
  - Anti-Harassment/Bullying, 7.05 – No change.

### **Development Director Report**

We have secured a \$186,000 gift toward finishing the Activity Center. Praise God! The Facilities Committee is looking at exactly what additional funds are needed to finish out that project. Enrollment looks strong for the 2018-2019 school year. We stand at 219 fully enrolled and another 20-30 in process. We have less than \$50,000 left to raise of our \$123,000 STO allotment for next school year. The Legislature increased the tax credits for the program by 1M, and raised the qualifying threshold from 300% of the poverty level to 400%. That will go into effect for the 2019-2020 school year. We are discussing some ways to get our donor base on our campus to see all the facilities progress the school has made over the past five years. And finally, we are working on the branding and signage for the Activity Center, as well as the new spaces we have remodeled.

### **Treasurer Report**

Lance shared the financial reports for July - April 2018 Profit & Loss Previous Year Comparison. GAP is trending well. Lance started working on a preliminary 2018-2019 budget with Dean (draft was presented and discussed during the meeting); this will be refined as the year end numbers come in late summer. Lance will work with Sports Advisory Council for their 2018-2019 budget needs. Dean mentioned that the 2017-2018 financials will need to have an independent review completed by early 2019.

### **Unfinished Business**

Sports Advisory Committee Update - Nick shared the committee's progress on sports for next school year with co-op arrangements in place. The goal is to provide opportunities for access to quality sports programs. SAC

is looking to hire coaches for some high school sports, and also arranging some sports clinics and camps for a range of grade levels.

Annual Meeting Review - The board discussed the recent LCEA annual meeting and time of worship that was held beforehand. The board and administration will continue to evaluate other potential changes to help encourage member engagement, open communication and information sharing important to the mission of the school.

STEM Committee Update - Josh shared that Mr. Shonk is reviewing additional purchase requests to submit for the science and STEM labs. Dean commented that students are already benefiting from the earlier purchases for science classes. Nick will be helping with some of the other curriculum needs for engaging activities.

Facilities Update - There was major gift to the Activity Center earlier this month and some new inputs for the Commons Area update are also being explored. Josh provided an update on contractor scheduling challenges for these two potential summer projects, however contractor prices have increased significantly since there is no longer a 2-3 month lead time. The concessions project work will get done this summer. Josh commented that the Facilities Committee needs to refine the scope on the larger projects still. There was also recap discussion on three remaining areas of older windows that need repair/update as part of overall timeline of projects to consider while being good stewards of the limited funding that is available.

Fine Arts Advisory Council - Kathrynne provided an update on the areas of interests that were surveyed from 8th graders and high school students. Jessica Steffen will be working the staff and getting other interested parent volunteers involved to help launch this new council.

## **New Business**

None

Important Dates. Future Board Meetings (6:00 – 8:00 pm unless noted otherwise)

- June- no meeting planned, July 23rd (5-9 pm), August 20th

## **Prayer List**

- Praise: donors
- Staffing to be finalized
- Enrollment
- Discernment on Facilities projects
- Strong end to the school year
- 8th grade class trip
- Banquet options to consider

## **Adjournment and Prayer**

Meeting adjourned and closed with group prayer at 8:10 pm.

Respectfully Submitted,  
Jennifer Richmond