

LINN CHRISTIAN EDUCATION ASSOCIATION
Isaac Newton Christian Academy
Board Meeting Minutes – Thursday April 18, 2017 – 6:00 PM

Present: Josh Davis, Jennifer Richmond, Gloria Telecky, Dean Ridder, Lance McDonald, Shawn Graham, Nick Clinkinbeard, Cal Van't Land, Adam Sadler, Mike LeMieux, Tim Stout, Jeanette Werling, Kathyne Oates
Absent: Dick Felter, Paul Pestel

Prayer & Devotions

Dean read Psalm 24 and shared a devotional from *"How I May Work in His Shop"* article reflecting on the theology of work, which brought to mind some key reminders: God works in and through us, God is a full partner with us in our work, we are to be dependant on God's provision. Jeanette opened the meeting with prayer. Mike volunteered to prepare the devotional for next month.

Secretary's Report

Jennifer presented the secretary's report from the March 2017 Board Meeting. Jeanette made a motion to accept the minutes. Adam seconded the motion. Motion passed.

Head of School Report

Dean circulated his report, which included:

- Update on staff annual evaluation and professional growth plans.
- Board professional development: Dean shared an article "Building Your Board", by Paul Campey, for recommended reading by board members.
- Biblical Permeation Audit - Consultant Dr. Annie Gallagher (Summit Ministries) completed the Biblical permeation audit at the school during the week of March 27-31, and the teachers completed their online survey. While still waiting on official results, Dr. Gallagher indicated liking the Biblical Worldview Premises that are used in classroom instruction, and how familiar the students were with these premises. She will have some suggestions for improvement in her official report.
- ACSI training program LeadershipU - Dean will travel in June sponsored by the organizations
- Board Policy Review
 - Policy 6.05 – Suspected Fraud and Whistle-Blower Protection – No change.
 - Policy 8.09 – School Lunch Program – No change.
 - Policy 9.01.01 – Administration of School Website – No change.

Development Director Report

Kathyne circulated the development report, which included summary wrap-up on Annual Banquet, updated enrollment forecast for the 2017-2018 school year (223 fully enrolled), started research for updating the school website, marketing updates for Pre-K and High School, and wrap-up of JLP visit to the Capitol and School Choice Rally. Lance motioned that \$2,000 of the banquet giving be moved to the Fidelity Endowment Fund. Jennifer seconded the motion. Motion passed.

Treasurer Report

Lance provided an updated snapshot of the July 2016-March 2017 Profit & Loss Comparison to last school year. Great improvement has been seen in the Food Expense category for the lunch program. Lance will start working on a preliminary budget for next school as the staffing details get more defined.

Unfinished Business

Bylaws Review Update - A final draft of the proposed changes to the LCEA Bylaws were presented for review and discussion. Jeanette motioned that the final draft be approved and for vote approval at the LCEA annual meeting. Shawn seconded the motion. Motion passed.

Banquet Review/Next Year Discussion - Kathyne reported that the banquet had 360 attendees and raised approximately \$70,000 though waiting on final details of all matching funds. Looking at some changes in preparing for next year's banquet which would occur before spring break. Kathyne and others are also evaluating some speaker recommendations.

Scholar's Facilities Project Update - Josh shared that Primus will be starting some early access work on April 24th, inside the old gym area, after the worker background checks are completed. In the Activity Center, there will be some temporary storage framed out on the concrete area, and a small concessions area framed out in the entryway.

New Business

New Board Candidate Discussion & Affirmation - The Board Nominating committee (included Directors Josh Davis, Tim Stout and Mike LeMieux) completed interviewing applicants for Board vacancies. Josh presented the recommendations from committee of the two candidates. Discussion followed. Nick motioned that the candidates should be presented for vote approval at the LCEA annual meeting on May 2. Mike seconded the motion. Motion passed.

Teacher Placement Efforts Update - Dean and Josh shared updated progress from the Teacher Placement Team efforts of sourcing and interviewing candidates, and building additional connections with colleges. The team is hopeful to have much of the work completed by mid-May.

Upcoming Annual meeting - The board reviewed the agenda items for the annual meeting.

Future Board Meetings - (6:00 – 8:00 pm, unless noted otherwise)
May 16, June 20, July 18 (retreat)

Prayer List

- Scholars construction
- Enrollment
- 4th grade field trip tomorrow
- Staff/Teacher hiring

Adjournment and Prayer

Meeting adjourned and closed with group prayer at 7:50 pm.

Respectfully submitted,
Jennifer Richmond