

**LINN CHRISTIAN EDUCATION ASSOCIATION**  
**Isaac Newton Christian Academy**  
Board Meeting Minutes – Thursday March 9, 2017 – 6:00 PM

Present: Josh Davis, Jennifer Richmond, Gloria Telecky, Dean Ridder, Lance McDonald, Shawn Graham, Paul Pestel, Adam Sadler, Mike LeMieux, Tim Stout, Jeanette Werling, Kathryne Oates  
Absent: Dick Felter, Nick Clinkinbeard, Cal Van't Land

### **Prayer & Devotions**

Paul shared a devotional from *Charles Spurgeon's Morning and Evening* book reflecting on Psalm 118:8 ("It is better to trust in the Lord, than to put confidence in man.") bringing to mind, to wait only upon the Lord and upon His firm foundation. Tim opened the meeting with prayer. Dean volunteered to prepare April's devotional.

### **Secretary's Report**

Jennifer presented the secretary's report from the February 2017 Board Meeting. Jeanette made a motion to accept the minutes. Paul seconded the motion. Motion passed.

### **Head of School Report**

Dean circulated his report, which included:

- Update on staff evaluation process.
- Board professional development: Dean shared an article "Board Policy or Administrative Policy", by Leonard Stob, for recommended reading by board members.
- Biblical Permeation Audit - professional development partnership secured with Veteran educator and consultant Dr. Annie Gallagher (Summit Ministries) to conduct a Biblical permeation audit at the school. Dr. Gallagher will evaluate the school in factors that contribute to the spiritual formation process of students. An online survey of the teachers, and observing in the classrooms will take place the week of March 27-31.
- Board Policy Review
  - Policy 5.05 – Class Size and Student Class Placement – No change.
  - Policy 5.09 – Field Trip Policy – No change.
  - Policy 6.03.02 – Professional Development – No change.
  - Policy 6.04 – Interaction and Communication Between Staff and Students – No change.

### **Development Director Report**

Kathryne circulated the development report, which included updates on the Annual Banquet later this month, initial enrollment forecast for the 2017-2018 school year, and the upcoming JLP visit to the Capitol in April to coincide with School Choice Celebration. Board consensus was to move forward with marketing two Kindergarten classes for next school year. There was brief discussion on the potential of Pre-K before care option - no action taken.

### **Treasurer Report**

Lance provided an updated analysis of the 2016 US Consumer Price Index information for the midwest region. The board discussed salary increases for the upcoming year. The recommendation was for a 2% cost of living adjustment for staff. Lance made a motion to accept the recommendation. Adam seconded the motion. Motion passed.

### **Unfinished Business**

Bylaws Review Update - to be discussed at the April meeting after the comment period for LCEA members closes on March 13.

Scholar's Facilities Plan Update and Scope Affirmation - Josh shared a brief review of the changes in contractor bid estimates from last September through the recent March 8 Facilities committee meeting with Primus. Reviewing the latest bids and options against the budget, keeping the construction timeline intact and without compromising quality, the Facilities committee recommended moving forward with an adjusted scope to the project to focus on the seven classrooms of teaching space, debt reduction and endowment. The board

discussed the notification plan to staff/parents. Final drawings would be reviewed and the contract signed later this month.

### **New Business**

Worldview Discussion - Tim expressed an interest in understanding the objective measures of the students' worldview development at the school. With Biblical worldview development as a strong point of the school, Tim suggested an ad-hoc committee be started to identify the objective measures. Dean shared with the board that there is already data from multiple assessments that are part of the coursework, in addition to general spiritual formation group assessments that were created two years ago. With the upcoming biblical worldview audit later this month by Dr. Annie Gallagher and Summit Ministries, it was suggested that Dean provide an outbrief at the May board meeting before discussing a specific course of action for the board at this time.

Future Board Meetings - (6:00 – 8:00 pm, unless noted otherwise)

April 18, May 16, June 20

### **Prayer List**

- Banquet and communications
- Scholars construction project
- Restful Spring break
- Enrollment - Kindergarten, High School
- Staff/Teacher hiring - God to provide candidates

### **Adjournment and Prayer**

Meeting adjourned and closed with group prayer at 8:00 pm.

Respectfully submitted,  
Jennifer Richmond