



Developing Christlike Character
and Academic Excellence

Newton's Pie Fundraiser Opportunity Profiles (3 positions possible)

PIE LEAD POSITION GOALS

Lead and coordinate the Newton's Pie Fundraiser for the specified year, with the help of two Pie Fundraiser Assistants, ensuring the smooth progress of online sales. Clearly communicates defined responsibilities for each Pie Fundraiser Assistant; encourages them and ensures that, they fulfil those responsibilities in a timely manner. Ensures smooth conduct of necessary coordination and communication between Pie Fundraiser Assistants appropriate to their leadership duties and scope of committees. Able to adapt to unexpected challenges that may arise during the Pie Fundraiser and coordinate mitigating solutions. In the event that one, or both, of the Pie Fundraiser Assistants do not fulfill their role, the Lead will need to cover their part of the project scope.

PIE ASSISTANT POSITIONS GOALS

Assist the Pie Fundraiser Lead for the Newton's Pie Fundraiser for the specified year by supervising and guiding planning committees, volunteer management, production, procurement, inventory control, sales, marketing, ordering, delivery and final reporting as applicable to scope of specific assistant role. Work with the leads of sub-committees performing these tasks to ensure necessary communication, coordination, timely progress and effective delegation of duties in each area. Communicate any unexpected challenges that may arise during the fundraiser immediately with the Pie Lead; cooperate with the Pie Lead to adapt and mitigate such situations.

EMPLOYEE PROFILE

Isaac Newton Christian Academy is a **Christian** school. The following are minimum standards required for this position

1. A born-again Christian with a mature walk of faith, whose lifestyle, convictions, and beliefs are in line with biblical mandates, and the Holy Spirit of God.
2. One who is faithful in attendance and is actively involved in their own local, evangelical church.
3. Is in agreement and support of the school's Statement of Faith and Standards of Conduct (see last page)
4. Develops and maintains an effective level of timely communication (email, phone or in person as needed) with the Newton's Pies Fundraiser Lead or Assistants, or the LCEA Board contact as appropriate.

REPORTS TO

The LCEA Board; specific board point of contact to be identified in the employment contract.

TERMS OF EMPLOYMENT

Hired by: The LCEA Board

Supervises: The Pie Fundraiser Lead supervises the Pie Fundraiser Assistants, who supervise volunteers.

Type of Position: Contracted term determined by the pie making, sales and distribution season; exempt employee that is paid on a stipend basis.

If you believe you meet the specifications of this employment profile for the Isaac Newton Christian Academy Newton's Pies fundraiser, please complete the application details on the next page.

Please submit this completed application information to:

Isaac Newton Christian Academy
LCEA Board - Newton's Pies
1635 Linmar Drive NE Cedar Rapids, IA 52402

Alternatively, email your application documents to newtonspies@incaonline.org. Your application will be reviewed by the LCEA Board Newton's Pies sub-committee after which you will be contacted about your application.

Newton's Pie Fundraiser Application (3 positions possible)

Last Name	First Name	Middle Initial
Address	Street	City
		State
		Zip
Telephone Home	Work	Cell
Email Address		

Position(s) Applying for (if multiple, please note order of preference)

Year: 2019

- ___ Committee Lead
- ___ Assistant of Marketing, Sales, Orders and Volunteers
- ___ Assistant of Vendors, Raw Inventory and Equipment

Please summarize any past experience with the Newton's Pies fundraiser: _____

Please summarize any additional information or relevant skills for the position you are applying: _____

Do you have a personal assurance that you are a born-again Christian? _____

How long have you had this assurance? _____

Denomination affiliation: _____

Name of church where you are a member or regular attender: _____

For how long have you been a member of this church? _____

Are you currently attending weekly? _____

Name of Pastor: _____

Have you ever filed an application with Isaac Newton Christian Academy before? _____

Have you been convicted of anything other than a minor traffic violation? _____

Conviction of a crime will not necessarily be a bar to employment. Factors such as age at the time of the offense, type of offense, remoteness of the offense in time, and rehabilitation will be taken into account in determining effect on suitability for employment.

Do you have any relatives currently on the staff or board of directors? _____

If yes, please give name(s) and relationship(s): _____

Are you physically and mentally able to perform the essential functions of the position? _____

This school is an independent, evangelical Christian organization whose doctrinal position is summarized in our statement of faith:

STATEMENT OF FAITH

Please sign the Statement of Faith below if you agree with it without reservation. If you disagree with any point, please state your viewpoint. (Attach an additional page if necessary.)

We believe the Bible to be divinely inspired and the only infallible, inerrant, and authoritative written Word of God. (2 Timothy 3:16; Romans 15:4; 2 Peter 1:20-21)

We believe that there is one God, infinitely perfect and eternally existent in three persons: Father, Son, and Holy Spirit. (Romans 5:5, John 1:1-3, 14)

We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return in power and glory. (John 10:30, 2 Corinthians 5:21; John 21:24-25; Acts 1:9; Mark 16:19; Luke 24:6-7; Revelation 19:11-16)

We believe in the fall of man, that all have sinned and come short of the glory of God, and that all human beings are born with a sinful nature. (Genesis 3:1-24; Romans 3:23; Romans 3:9-20)

We believe that regeneration by the Holy Spirit is absolutely essential for the salvation of lost and sinful human beings. (Titus 3:5; Romans 12:2; John 3:5-6)

We believe that salvation is entirely by grace, through one's personal faith in the person and finished work of Jesus Christ upon the cross. (Ephesians 2:8-9)

We believe in the present ministry of the Holy Spirit, who indwells the Christian, and enables him/her to live a godly life. (2 Thessalonians 3:13; 1 Peter 1:2; Ephesians 3:14-20)

We believe in the bodily resurrection of both the saved and the lost; they that are saved unto the resurrection of eternal life and they that are lost to the resurrection of eternal damnation. (Revelation 20:11-15; 1 Corinthians 5:10; Romans 14:10-12)

Without mental reservation, I hereby subscribe to the above statements.

Signed _____ Date: _____

STANDARDS OF CONDUCT

The personal conduct of any Isaac Newton Christian Academy employee should always be consistent with Biblical standards. Actions that could bring dishonor or disgrace to the Lord Jesus Christ or the school will not be acceptable and may be grounds for termination.

I certify that the answers given herein are true and complete to the best of my knowledge. I understand that failure to complete any part of the application or to sign this application will result in rejection of my application.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment.

I agree to do my part to keep sectarianism and denominationalism out of the school at all times because I understand the school's non-denominational position.

Signed _____ Date: _____

Employment at Isaac Newton Christian Academy is open to qualified individuals who are Christians of good character, without regard or reference to race, gender, national or ethnic origin, color, age, or disability. Isaac Newton Christian Academy is a religious educational ministry, permitted to discriminate on the basis of religion. All prospective and current employees must agree with Isaac Newton Christian Academy's mission statement, and they must be willing to conduct their lives in conformity with the school's statement of faith and the school's Lifestyle Statement.