

**Linn Christian Education Association
Isaac Newton Christian Academy
April Board Meeting Minutes
Tuesday April 20th, 2021**

6:00-8:00 P.M. @ INCA

Present – Nick Clinkinbeard, Mike LeMieux, Amy McDonald (via zoom), Bob Mosey, Krupa Premkumar, Tracy King, John Garbes, Jonathan Newberry, Barb McDaniel.

Devotional and Opening Prayer

Opening prayer by Nick. Barb shared from Col 1:17 about our responsibility to depend on God. Jonathan has the devotional for May.

Opening remarks & agenda review

Amy opened with introduction to Jonathan Newberry. John made a motion to vote Jonathan as a board member. Nick seconded the motion. Motion passed.

Secretary's Report

Krupa presented the report from the March Board meeting. Nick made a motion to accept the minutes as presented. John seconded the motion. Motion passed.

Head of School Report

Tim covered for Dean being absent due to illness and his report included

Secondary quarantine last Thursday was successful, and there were not any further COVID positive cases.

Second grade class is also quarantined.

Morning faculty meeting is continuing to take place and staff has been working together as a team while Tim has been filling in for Dean.

Except 2 students, the rest of the Student body has finished the assessments. Most kids returned with negative COVID test and came back to school today.

While in quarantine, 9th and 10th grades switched to virtual learning seamlessly.

Recorded lectures/Zoom meetings have been effective instruction methods.

Email was sent to 8th grade families that behavior in line with handbook will be considered for the day trip.

Late Nighter will not be rescheduled.

Development Director Report

Development Director and Enrollment Report by Amy and Tracy includes Patriot Center Completion and Capital Campaign Update

Campaign fundraised close to \$900K.

Must complete items include Basketball hoops, dividers, and classrooms. Audio/video project can be completed later.

John made a motion to approve spending of up to \$800K for the building project to include additional equipment and classroom furnishings with some cushion for any project overrun. Mike seconded the motion. Motion passed.

Barb made motion to approve spending of restricted SCRIP funds of \$10K in addition to \$800K. John seconded the motion. Motion passed.

\$28K has come in from mailings so far for the Capital campaign.

Annual meeting board table layout was provided in Tracy's report.

Discuss STEM vision with interested families – Grow STEM with information on "Project Lead The Way".

Sports – Idea to present Booster club information at the Open House.

Tim offered to see if National Honor Society students would assist with directing people to the right places.

Plan to display picture of items necessary to furnish new classrooms.

Banquet roll out will be end of May. Excel document with names of people to whom we will send booklets has been shared by Tracy with the board.

Heart of Iowa STO – working on following up with past donors and around \$18K has been raised with significant amount promised from a donor.

Enrollment 242 as of today, with 29 in various stages of enrollment.

Treasurer's Report

Bob shared the following

Bob working on content to present financial status and GAP information for the Open House.

Bob presented profit loss comparison, actual vs budget spreadsheets.

Unfinished business

1. Teacher Hiring Update by Tim

Math teacher accepted the position.

Search for History and Gym Athletic teacher. We have a couple of strong candidates for history and one of them has already been interviewed. Candidate has a strong grasp on American history from a biblical perspective. References are great as well. She taught AP before and is very willing to investigate providing Guidance Counselling and Life calling classes. Another candidate is also waiting to be interviewed and may qualify to teach classes with dual credit.

Tim is working with Dean to fill the PE teacher/Athletic Director role. Job opening posted today. Great candidates for elementary openings and Dean is hopeful.

2. Patriot Center Construction Status Update by John

Productive meetings with prime and sub-contractors.

Do not have to create temporary roads which is a cost saving. Concrete may go earlier than June.

Corrugated steel on the second floor.

Procuring steel early has made it possible to move ahead with planned work No showstoppers as of today.

3. Facilities / Insurance Update

No update on roof.

4. Nominating Committee update by Amy

Holsapple will be a great addition to the board.

Nick made a motion to approve Holsapple. John seconded. Motion passed.

5. Pandemic Response Plan Update by Amy

Proposal to loosen protocol relating to masks.

Jonathan suggested that we stay the course with the mask till the end of school year and can leave it up to the families in the Fall to make their decision on whether to wear mask or not.

Next steps are to reach out to Pandemic response committee to reconvene and use now available data and experience to review plan for the Fall.

6. STEM Update by Nick

No new updates. Since "Project Lead the Way" has a deadline of June, a decision must be made if we want to pursue this program for the school this year. Cost associated with the program would be material, space, and instructor.

Tim and Dean have had a discussion with Mr. Glad about the STEM coordinator role and set goals for each grade to use.

Curriculum will have to be tailored to adapt to the Christian worldview.

7. SAC Update by Mike

SAC team met last Thursday to discuss INCA being the host next year, but Cedar Valley seemed hesitant.

We have applied to conference but have not heard back yet.

Will have to regroup with Cedar Valley to see how this year and next year will look for both schools.

8. Banquet Update by Tracy

Covered above.

9. Protect the School Committee (HR5)

John will chair the committee – Nick, Krupa, and Dean to meet and discuss policies and procedures to be better prepared for HR5 for potential litigation under HR5.

Leverage ACSI resources to provide guidance to be better prepared for HR5, and also reach out to Jason Besler to help us with legal information.

Amy will email Jason to see if he would be willing to participate in the Ad-hoc committee.

10. Board Training – suggested date is July 13th? Individual from ACSI will come to do the training. We will pay travel costs. Board to come back with dates on when we will meet for a 4 hour day of training.

11. New Business

Confirm Future Meetings (May 18th, July 20th, still deciding)

12. Closed in Prayer