

Linn Christian Education Association

August Monthly Board Meeting Agenda Tuesday August 25th, 2020

6:00-8:00 P.M. @ INCA

Present – Nick Clinkinbeard, Mike Lemieux, Amy McDonald, Bob Mosey, Krupa Premkumar, Sarah Jackson, Tracy King, Dean Ridder, Barbara Mc Daniel, John Garbes, Tod Santel.

Devotional and Opening Prayer

Opening prayer was by John. Barb shared on prayer. She shared on praying for the kids to know the LORD, and grow in knowledge that surpasses head knowledge, and the power that is in us – the resurrection power. Tod has the devotional for September.

Opening remarks & agenda review

Amy

Secretary's Report

Krupa presented the report from the July Board meeting. Tod made a motion to accept the minutes as presented. Nick seconded the motion. Motion passed.

Head of School Report

Dean shared his report which included:

- The theme verse related to peace - John 14:27
- Math teacher hired – Mr. Glad
- Policies for review but no changes requested
- Faculty professional development
- Board annual affirmation service was completed which is a policy to commit and serve the school. Just an annual reminder. Affirm and continue service. Practice done since 2017
- Provided professional development for the board– the Christian trustee and change
- Shared that the board evaluation from last time was a little more negative than previous years.

Development Director Report

Sarah shared that there was no movement on STO or other projects

Enrollment Director Report

Tracy shared her report.

- Enrollment is 242 as of today but numbers are fluctuating constantly
- Receiving offers from a lot of volunteers to assist in the storm damage recovery
- Board approves one time deviation from policy for waiving the early withdrawal fee. Tod moves. John seconds. Motion passed to waive early withdrawal fee

Treasurer's Report

Nick shared that he has been doing knowledge transfer with Bob to get Bob onboard to perform the Treasurer role

Unfinished business

Dean shared the following:

1. COVID 19 Plan Update

- Teachers provided with face shields – they have options, gaiter masks, no touch thermometers for office and classrooms, stocked up with hand sanitizers, wipes, waiting for delivery of 2 screens for office – (Plexiglass shields), signs to list on how to stay safe
- S/w apps have been purchased to improve digital interactions with students – can be used for distance learning and in person school, purchased for 30 chrome books for elementary grades, training for google classrooms and sites for students – applied thro Cares Act fund provided by the federal government
- Working on limiting visitors in the building – will be quite challenging with pickups and drop offs
- Suggestion to get communication out through Newton's news to provide insight early about limiting visitors to school.
- Almost funds depleted from the CARES act fund
- Rely on public health, general rule to not allow sick kids, staff to the school.

2. Math Teacher Update (5 min)

- Math teacher hired – Jim glad. Member of Faith Bible church. Tim Casey to mentor him. Glad won't be able to do dual credit.

3. Pies

- Looking for a storage trailer since the old one was wrecked by storm Derecho. Adam Sadler – Potential truck connection for the trailer.
- Discussed if we didn't do pies can we partially offset the cost – through other fundraiser ideas - Ask pie in the face kind of idea, ask families to donate for the pie, use an organization that will help with fundraising ideas, food packing party – dry beans and rice meals and kids do a walkathon and get a sponsorship service project and get donations. Downside is that the organization would take a big chunk of the profit.
- Do the volunteer sign up early
- Suggestion to include option in Sign up genius for berry shift for those who have fully social distanced during COVID
- Email ready to go – about pies, COVID restrictions etc.
- Make it all online sales due COVID.
- Mike to reach out to Adam to get information on trailers
- Defer decision to waive opt out fees for families impacted by COVID

4. 2020 Banquet Discussion

Sarah shared the following

- Speaker lined up and ready for next spring.
- Decisions don't have to be made now about spring banquet and Virtual sponsorships can continue to happen

5. Patriot Center Completion

Discussion by all:

- Project on the table to complete the Patriot center and is a necessary one. We have donors who have stepped up to provide some funds. Roof will be done but the rest of the project will be discussed in Spring

New Business

1. Facility Restoration Update (10 min)

Dean / Amy / All

- 10 people were in the building when Derecho hit the building. 3 HVAC units ripped off and left holes in the roof, standing water in the classes, wind ripped off insulation and scattered around the neighborhood. Gas lines (natural gas) were broken and made it scary for all the people. Several fell and windows were broken. Fire alarms went off but no evidence of fire. Calls were made to 911 for the gas leak but were told that no one would come unless there was a fire. But blessed with great volunteer support – Alumni's, strangers and school families.
- School was without power for 10 days – impacted cleaning.
- SERVEPRO was hired by insurance company to do cleanup work. Mitigation process was unemotional and all items will be covered that was detected by the moisture meter
- Lack of available help for SERVEPRO and so they used our maintenance stuff and paid them higher rate
- Maintenance workers have been relieved of INCA payroll and are being paid by SERVEPRO even for the days before SERVEPRO showed up
- Every baseboard has been ripped out and carpet ripped out including office
- Emalee Nemitz has been instrumental in coordinating the remediation. The board discussed and approved a bonus for Emalee who is an unpaid volunteer
- New Church starting look to use Patriot center
- Roof was covered with tarps. Temp roof has been installed today. Full roof cost is \$98000. Not sure if we have approval yet.
- Ongoing conversations with ACSI, and they organized nationwide prayer support
- International disaster emergency services through the Christian church– helping with immediate aid and financial support on how to help the school on an ongoing basis
- Church mutual – insurance company has stepped up and helped us tremendously
- Adopt a tree suggestion
- Office to send an email to confirm school reopening date to be September 8th

Future meetings

Confirm Future Meetings (Sept 15th, Oct 15nd, and Dec 1st).

Adjournment and Prayer

Closing prayer by Amy