

## DECEMBER MINUTES MEETING

**PRESENT** – Nick Clinkinbeard, Jason Besler, Mike LeMieux, Amy McDonald, Bob Mosey, Krupa Premkumar, Shawn Graham, Tracy King, Dean Ridder, and Sarah Jackson. **NOT PRESENT**-Josh Davis.

**Devotional 6:07 PM**

**Amy McDonald – John Eldridge Devotional**

Be prepared to be hated by the world when faithful to Jesus.

Bring the love of Jesus the Savior, God the Father, and the Holy Spirit – in protection of this school

**Mike LeMieux has devotional for January**

**Mike LeMieux**– opening prayer

**CLOSED SESSION BEGINS**

**CLOSED SESSION ENDS**

**Dean Ridder enters the meeting** – Unanimous Support from the board.

**Tracy King and Sarah Jackson are back in**

**Secretary's Report- Jason Besler– Moved and second (Nick Clinkenbeard and Mike LeMieaux) (passed)**

**Head of School Report – Dean**

The agenda distributed one week prior to the meeting currently the policy items should be in at least a week in advance.

This is the current policy – a discussion about changing the policy

A suggestion to have a policy proposal ready for next month

Tabled until next month

Currently all checks are required to be signed by 2 people but not the current practice

Shawn made a motion to clarify the policy that 2 signatures are required of any organization affiliated with the school, including the self-supporting accounts.

Any check written by any club or organization affiliated with the school has to have 2 signatures, at least 1 signature has to be from a non-committee/organization member. Shawn provided motion and Nick second- it passed

**ACSI – FLOURISHING SCHOOL CULTURE INITIATIVE**

Sent a survey to the stakeholders.

The Report was very positive – Worldview is evident and well done in numerous categories.

#### LISTED GROWTH OPPORTUNITIES

A great report, reflecting well on the school, and already working on the growth areas.

Discussed a professional development opportunity for the board, Leading as a Steward, Think Tank based in Iowa.

#### **Development Director Report - Sarah Jackson**

Reach out next week to see where the donors are at regarding debt reduction.

Working on the banquet, getting sponsor requests out early next week.

STO – An additional pledge of \$3,000

Has a donor that she is following up with as well.

Most schools are behind in their STO totals – INCA is high compared to others – First year we have not been at 100% -- The circumstances beyond the school's control leading to this situation

45-50 families are STO – Still \$7,000 to play with as well.

Have had a big scholarship gift recently as well.

Acoustic panels are installed in the STEM LAB

The STEM lab was used every day but often as a study hall – not the intent of the gift – working on better uses for it.

#### **Director of Enrollment Report – Tracy King**

250 students still

High School Information Night went really well.

Going to do the same thing with Pre-K – following up with families that expressed interest earlier

8 people as well with High School

100% of those eligible to vote in the high school registered to vote

#### **Pies – Shawn Graham**

A brief discussion was had.

#### **Treasurer's Report – Nick Clinkenbeard**

## Profit and Loss Comparison

The credits are up and the discounts are up – not much of a difference

Income is down and cost of goods sold are down – less SCRIPT on the books so far – profit is about the same

Education expenses were up – text books, technology are more – tracking pretty close to where we were last year

## TUITION PROPOSAL

### ASSUMPTIONS

2% salary increase

Inflation is applied to all expenses (1% built into it and an additional 1% for cost of living).

Assume 265 total students.

GAP increases are shown on the tuition proposal.

The recommended increase based on an analytical approach.

Concerns discussed about tuition impacting accessibility of school.

Recommends a 3% increase in tuition.

Amy recommends a 4 or 4.5% increase.

Suggestion discussed regarding a different tuition for Kindergarten than for 1-8.

Suggestion raised regarding a graduated scale for tuition beginning at Kindergarten through 8<sup>th</sup> grade.

A discussion about decreasing the GAP in 8<sup>th</sup> grade

Discussion about how to reduce the gap overall.

Tuition is lower than other schools

The GAP was reduced over the past few years

Allows gifts to come in for enhancements

3.75% tuition increase proposed- Nick moves and Bob seconds- PASSED

Reduces the GAP – to less than 16% (15.9%)

## Unfinished Business

### Fine Arts – Krupa Premkumar

The Photography Club has a camera.

Drama Club is going really well

### **Pastor's Outreach – Amy**

Going well

These are close friends interested in the school

### **Marketing**

The awareness is still fairly low regarding High School

Yard Signs are effective

Letterman Jackets are helpful

Pies – could hand out an information sheet with the pies

## **NEW BUSINESS**

### **VAN**

Recommend 2 vans for the school

Transportation for sports – required per Iowa

Capital funding has \$42,000

Amy took the lead on research of 2 vans

Castle Motors has 2 vans that meet the requirements.

\$6,000 recurring costs

Lifetime warranty on the engine – meet the maintenance schedule

Will develop a policy for January meeting.

The proposal is for the board to approve purchase of vehicles, contingent on the donations and do not use without a policy – Shawn moves and Mike second – PASSED

### **Confirm Future Meetings**

January Meeting -- January 21, 2020

February Meeting – February 18, 2020

March Meeting – March 24, 2020

April Meeting --- April 21, 2020

All Meetings begin at 6:00 p.m. and end at 8:00 p.m.

### **Prayer Items**

A Senior (Elliott Potter) at the school has been nominated by Senator Grassley for the Air Force Academy == PRAISE!

WE WERE APPROVED AS A K-12 ACCREDITED SCHOOL.