

School Year ____ - ____



Developing Christlike Character
and Academic Excellence

Volunteer Driver Application Form

We often need assistance in transporting students on field trips or for extra-curricular activities. Our school families have been generous in their assistance. The purpose of this form is to reduce the liability of the school and volunteer drivers by being proactive in our selection of parent drivers. If you are interested in helping with such needs during the school year, please fill out this form and return it **(along with copies of your driver's license and your current vehicle insurance card)** to the school. A new Volunteer Driver Application Form must be completed each school year.

SECTION 1 – VOLUNTEER DRIVER INFORMATION.....

Name: _____

Address: _____

Phone: Cell: _____ Work: _____ Last **5 digits** of SSN: ____ - ____ - ____

Driver's License No. _____ Expiration Date: _____

Have you been the cause of an accident in the past 3 years?	_____ Yes	_____ No
Have you been ticketed for moving violations within the last 3 years?	_____ Yes	_____ No
Have you been convicted for DWI/DUI of alcohol or drugs?	_____ Yes	_____ No
Have you had your license suspended/revoked for moving violations?	_____ Yes	_____ No
Have you had your license suspended/revoked for "hit and run?"	_____ Yes	_____ No
Have you had your license suspended/revoked for eluding an officer	_____ Yes	_____ No
Have you had your license suspended/revoked for negligent operation of a vehicle?	_____ Yes	_____ No
Have you been disciplined for driving while under suspension or revocation?	_____ Yes	_____ No

If you checked Yes, please give a brief description _____

SECTION 2 – VEHICLE INFORMATION (needed for Personal Vehicle)

Car Make/Model: _____ Year: _____

License Plate Number: _____

SECTION 3 – INSURANCE INFORMATION (needed for Personal Vehicle)

Insurance Company: _____

Policy Number: _____

Does the policy carry at least \$100,000 liability per person for bodily injury? _____ Yes _____ No

Does the policy carry at least \$300,000 per incident for bodily injury for all occupants in the vehicle? _____ Yes _____ No

Does the policy carry at least \$50,000 liability for property damage? _____ Yes _____ No

SECTION 4 – REQUIREMENTS FOR VOLUNTEER DRIVERS

The following policies are in effect for all volunteer drivers:

1. All drivers must be approved by the administration of Isaac Newton Christian Academy.
2. All drivers must be at least 25 years of age.
3. Adults who drive students on a school trip must complete this Volunteer Driver Application Form.
4. All drivers must possess a valid Iowa driver's license. A copy of the license will be kept on file in the school office.
5. A copy of current proof of insurance on the vehicle being driven will be kept in the school office. The following are the minimum amounts of liability insurance coverage on the vehicle: (1) \$100,000 liability per person for bodily injury; (2) \$300,000 liability per incident for bodily injury for all vehicle occupants; and (3) \$50,000 liability for property damage.
6. Students riding in vehicles will be seated, and will be secured with individual, working seat belts, whether in the front seat or back seats. Children who are under 10 years of age and/or under 80 pounds will not be seated in the front seat.
7. The use of cell phones and other mobile devices while operating a motor vehicle for school-related activities and/or business is strictly prohibited.
8. When using your own vehicle, your liability and physical damage coverage is primary, and the school's non-owned automobile liability insurance is secondary.

SECTION 5 – DECLARATION AND SIGNATURE

I affirm that I will carefully transport students with care, including obeying all traffic laws. In addition, I affirm that I will follow the requirements for volunteer drivers as stated above. The information given on this form is true and correct to the best of my knowledge.

Signature: _____ Date: _____

SECTION 6 – SCHOOL ADMINISTRATION APPROVAL

Driving Record Received for School Van? ____ Yes ____ No Approved? ____ Yes ____ No

Personal Vehicle Approved? ____ Yes ____ No

Head of School's Signature: _____ Date: _____

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